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**From:** Freeman, Denise  
**Sent:** Fri 2/17/2017 3:48:35 PM  
**Subject:** NEPA Committee Follow-up

Greetings NEPA Committee:

This is a follow-up to our January 30<sup>th</sup> conference call. The email is two-fold: 1) to gather information on NEPA Committee participation from each Department or Agency and 2) to get volunteers for the workgroups/subcommittees.

Please follow this link to submit your responses:

<https://goo.gl/forms/Pjnpm6JKV29vG8j63>. This form will only take a few minutes for you to complete. If you are no longer participating on the NEPA Committee, please forward this email to the appropriate staff in your organization. As a reminder, please see the highlights of the purpose of the potential workgroups. Please note that if you volunteered for a particular workgroup during our January 30<sup>th</sup> call, we ask that you still complete the form indicating your workgroup committee area of interest. Please submit your responses no later than Friday, February 24<sup>th</sup> 12 noon.

## Potential Workgroups

- **Lexicon**: This is a companion document to the NEPA Committee's Promising Practices Report that provides a few of the terms from the Promising Practices Report that could potentially be confusing and provide not only preexisting definitions but also a contextual basis for the application of the terms, e.g., equitable distribution of beneficial impacts, high impact, low probability, etc.
- **Community Guide**: This is a guide that is intended to help communities deal effectively with proposed activities and decisions by federal government agencies that may result in impacts to minority and low-income populations as well as to tribes and indigenous communities. The guide is currently in draft form and has been reviewed by DOJ. Need volunteers to help with final QA/QC and other considerations.

- **Departmental Briefings and Training:** This workgroup would continue to promote the *Promising Practices Report* through departmental briefings and engagement with NEPA management and staff. Focus on agency priorities and environmental issues experienced by agencies. This would include more in-depth training and foster cross agency learning of effective practices.
- **Collaboration with Universities:** Develop partnerships with academic institutions (e.g., Yale, UTx, UNC, Univ. of New Mexico) to assist in providing long-term technical assistance to overburdened communities and to advance understanding and application of *Promising Practices* and overall EJ issues.
- **Development of Performance Measures:** Identify and develop performance measures for the elements of the Promising Practices Report in order to measure implementation success and performance in consideration of EJ in NEPA reviews.
- **Identify and Develop Case Studies:** Identify potential candidates and initiate case study on one or more elements of the *Promising Practices Report*.
- **E-Newsletter:** This is an electronic publication of the NEPA Committee that is disseminated to federal departments and agencies as a regular e-newsletter highlighting agency NEPA and Environmental Justice activities, including training upcoming training and recently issued guidance.
- **Engagement:** This workgroup would seek opportunities to collaborate with other EJ IWG committees (Rural, Title VI, Good Movement, Indigenous) on work products.

Thank you in advance for your responses. Our next conference call will be on February 27, 2017, 2:30 – 4:00 pm. (Phone #: Ex. 6 - Personal Privacy)  
Ex. 6 - Personal Privacy A reminder and agenda will be sent out early next week.

Best,

**Denise**

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